

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, June 16, 2020, 9:00 a.m.

(Due to technical difficulties, the meeting started at 9:20 a.m.)

Meeting provided by Video Live-Broadcast and Telephonically – however due to technical difficulties, the meeting was not broadcast

Present: Chairman James Beaver
Commissioner Shon Small (via/teleconference)
Commissioner Jerome Delvin (via/teleconference)
County Administrator Jerrod MacPherson
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Matt Rasmussen, Deputy County Administrator; DPA Ryan Brown; IT Manager Robert Heard; Robert Blain, Director of Operations/Capital Assets; Scott Souza, Chief of Corrections; Lt. Josh Combs; HR Manager Lexi Wingfield; Facilities Manager Kirk Engle; Finance Manager Linda Ivey; Clerk Josie Delvin.

Approval of Minutes

The Minutes of June 9, 2020 were approved.

The Minutes of the special meeting of June 9, 2020 were approved.

Review Agenda

Change Order No. 2 with Banlin Construction was added to “Other Business”.

Consent Agenda

MOTION: Commissioner Delvin moved to approve the consent agenda items “a” through “j”. Commissioner Small seconded and upon vote, the Board approved the following:

Auditor

- a. Line Item Transfer, Fund No. 0000-101, Dept. 102

Commissioners

- b. Line Item Transfer, Fund No. 0305-101, Dept. 000

Corrections

- c. Grant Award From the Department of Justice for the Coronavirus Emergency Supplemental Funding Program

Information Technology

- d. Line Item Transfer, Fund No. 0502-101, Dept. 000

- e. Purchase of Two Cisco Room Kit Minis and One Cisco DX80 From CompuNet, Inc

Juvenile

- f. Line Item Transfer, Fund No. 0115-101, Dept. 173

Public Works

- g. Lease Agreement w/Jan & Gail Blair for Crush & Stockpile Road Surfacing Materials @ Coats Quarry R-139
- h. Authorization to Advertise & Proceed w/Courthouse Upgrades Project
- i. Award of Contract to Cliff Thorn Construction for Annex Restroom Renovation Project
- j. Award of Contract to Stripe Rite for 2020 Pavement Marking Project

Public Comment

Maria Keaney, via teleconference, asked what the Commissioners, as leaders, were doing now that the application for phase 2 was on pause. She wanted to know what they were doing to work together with the Health District and local businesses to encourage them to work together. She said she was speaking as a teacher, on behalf of teachers and students, and her concern about how they were going to begin school next fall.

Chairman Beaver said they had been encouraging everyone to work together as Benton County tried to open back up and their team was working hard to get them to the next phase.

Ms. Keaney asked about public service announcements and said the community at large did not believe what was going on and were not wearing masks. She encouraged the elected officials to take a harder stance instead of allowing people to go against what was being ordered.

Larry (last name unknown) called in to make comments, but the Board was not able to hear him.

Commissioner Small commented that this has never happened before and the rules were constantly changing. He said they were encouraging mask use and doing what was needed and agreed they needed to work together to meet these requirements and they were doing public service announcements.

Chairman Beaver said the County did not have the authority and there are expectations as the County; there were rules and laws the County had to abide by, and people were making decisions about Benton County that did not live here.

Commissioner Delvin encouraged everyone to call the Governor's office. He said Benton County did not have the authority and the people needed to take it to the Governor. He said he was tired of talking to the Governor and trying to explain it and he was now telling the businesses to call the Governor because he had the ultimate authority. He said he wanted the prosecutors to review filing a lawsuit and that he was tired of it falling on deaf ears with the Governor's office.

Parks Department - Request for Temporary Help

Kirk Engle, along with Robert Blain, requested the Board approve the hiring of a temporary Parks Department employee. He said they had an employee out for six months and needed a temporary

employee to assist with work that was not able to get done. He said the position would be funded directly by the gap left from the employee's absence. He was requesting the position be hired for no more than five months and the funds were currently in the budget.

MOTION: Commissioner Small moved to approve the transfer of funds in Current Expense, Dept. 126 in the amount of \$16,000.00 as presented. Commissioner Delvin seconded and upon vote, the motion carried.

Position Request and Discussion – GIS Supervisor

Matt Rasmussen and Lexi Wingfield presented a request for a new GIS Supervisor position to be added to the Benton County Road Fund. Mr. Rasmussen said they realized they needed to create a hierarchy and identified an Engineering Intern position that could be eliminated, as well as eliminating the GIS Technician II to create the Supervisor position. He said it was currently in the budget and would be a cost savings going forward.

MOTION: Commissioner Small moved to approve the Resolutions establishing the GIS Supervisor Classification Description and establishing a salary grade. Commissioner Delvin seconded and upon vote, the motion carried.

MOTION: Commissioner Small moved to approve the Line Item Transfer within County Road Fund to fund the GIS Supervisor position as presented. Commissioner Delvin seconded and upon vote, the motion carried.

Other Business

Change Order No. 2 – Banlin Construction – New Administration Building Project

Robert Blain presented the Change Order No. 2 with Banlin Construction for the New Administration Building. He said he would normally bring it under Scheduled Business, but the change was large enough he needed approval before ordering materials and did not want to wait for the next available agenda. He said it included changes to the building layout for the 1st and 3rd floor, and the 2nd floor and basement, all told in the amount of \$684,527.42.

Commissioner Delvin said he talked to Mr. Blain about this and agreed it was a large change order, but these decisions and re-designs were made after the architect and engineering work was done.

MOTION: Commissioner Small moved to approve the Resolution approving the Change Order No. 2 to the Contract with Banlin Construction LLC for the New Administration Building Project as presented.

Discussion

Commissioner Delvin said this project was being done with cash and they have not had to ask constituents for extra money either through bond or tax because the funds were available in the capital fund.

Commissioner Small said Benton County had \$120 million in facilities it had to maintain and it was a lot of work to provide these facilities for all the constituents.

Upon vote, the motion carried unanimously.

Benton County Reopening Discussion - Continued

Commissioner Delvin said he wanted to know if the PA's office could review some issues and provide a briefing on what would happen if a business were to open without authority; who would pull their license or who would issue fines. He said he has been asked those questions and it would be nice to have some answers.

Commissioner Small said they were working on a commercial about using personal protective equipment and General Mattis would also be doing a commercial to send out a message to the public. He said he was interested in having Shyanne Palmus craft a message to businesses to assist the Tri-Cities in going forward, (like Costco requiring masks before entering the warehouse) to show they were being proactive. The Board agreed.

Commissioner Delvin said they had been trying, but they could try to do more. They were working on getting more testing, which should help the percentages go down and increasing contact tracing. However, it was discouraging because other counties were opening up and people were travelling out of the area to get services.

Accounts Payable

Check Date: 06/05/2020

EFT's: 1304
Transfers #: 06052001-06052005
Total all funds: \$33,932.22

Warrant #: 207019-207066
Total all funds: \$475,411.30

Payroll

Check Date: 06/05/2020

Payroll Checks
Warrant #: 242582-242621
Direct Deposit #: 153254-153860
Total all funds: \$2,410,780.34

Payroll Deductions/Transfers
Taxes #: 101200601-101200611
ACH #: 1305-1311
Total all funds: \$2,333,897.02

Payroll Deductions/Warrants
Warrant #: 207067-207074
Total all funds: \$131,583.99

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2020-394: Line Item Transfer, Fund No. 0000-101, Dept. 102
- 2020-395: Line Item Transfer, Fund No. 0305-101, Dept. 000
- 2020-396: Grant Award From the Department of Justice for the Coronavirus Emergency Supplemental Funding Program
- 2020-397: Line Item Transfer, Fund No. 0502-101, Dept. 000
- 2020-398: Purchase of Two Cisco Room Kit Minis and One Cisco DX80 From CompuNet
- 2020-399: Line Item Transfer, Fund No. 0115-101, Dept. 173
- 2020-400: Lease Agreement w/Jan & Gail Blair for Crush & Stockpile Road Surfacing Materials @ Coats Quarry R-139
- 2020-401: Authorization to Advertise & Proceed w/Courthouse Upgrades Project
- 2020-402: Award of Contract to Cliff Thorn Construction for Annex Restroom Renovation Project
- 2020-403: Award of Contract to Stripe Rite for 2020 Pavement Marking Project
- 2020-404: Transfer of Funds Within Current Expense Fund 0000101 Dept Number 126
- 2020-405: Establishing a GIS Supervisor Classification Description
- 2020-406: Establishing a Salary Grade for GIS Supervisor
- 2020-407: Line Item Transfer, County Road Fund 0101-101 Dept Number 500
- 2020-408: Approving Change Order No. 2 with Banlin Construction LLC – New Administration Building Project

There being no further business before the Board, the meeting adjourned at approximately 9:55 a.m.

Clerk of the Board

Chairman